



Internship Application

Request for: Spring Summer Fall Year _____

Student's name: _____

Address: _____

City _____ State _____ Zip _____

Phone: _____ Cell: _____

Email: _____

College/University: _____

Class (circle one): graduate, senior, junior, sophomore, other

Graduation date: _____

Overall GPA: _____

Briefly state why you wish to undertake this internship:

KOAA-TV internships require a 15-hour per week minimum. Most internships require you to be here for two or three 8-hour days.

(Example Tues. & Thurs. 9-5 or Mon, Wed. Fri. 9-5). Please check which days you are available to work.

Mon Tue Wed Thu Fri Sat Sun

List all related courses completed to date, and letter grades from each:

COURSE GRADE COURSE GRADE

An official transcript must accompany this application for verification.

SECTION III (Faculty sponsor must complete.)

What are the learning objectives for this student?

What will you expect the student to submit as evidence of the internship?

KOAA-TV internships require a minimum commitment of 15 hours per week. How many hours per week must the student work in order to receive college credits? Hours per week: []

This verifies that _____ will receive [] college credits for this internship.

Does the school's liability insurance cover this student while he/she is performing field study for KOAA-TV in exchange for college

credits? Yes [] No [] (If not, application cannot be accepted)

Signature of Faculty Sponsor _____ Date _____

College / University _____

Street Address _____

City, State, Zip _____

Intern's start date: _____ Intern's end date: _____

Indicate Intern's weekly schedule:

Mon [] Tue [] Wed [] Thu [] Fri []

The help we receive from student interns is a privilege, and not an entitlement. The relationship enhances the efficiency of the

station. In return, we have an obligation to give back to the students a unique career experience of equal value (at least) to the effort

they invest. I have read and understand the Intern Supervisor Requirements and Intern Policy stated above.

Intern Supervisor's signature: _____ Date: _____

Please mail to:

HR Director
News 5
5520 Tech Center Drive
Colorado Springs, Colorado 80919

or email:

ehudson@koa.com

Upon completion of this application, you will be notified via phone or email of an interview date.